

## **WWS Tech Crew**

**Our Mission:** Tech Crew exists to provide students with a fun and challenging experience serving the technical production needs of the Tiger community.

**Our Season:** Tech Crew works on the four major Tiger Theatre productions, as well as concerts, assemblies, and other events throughout the school year. Crew Members can participate for the entire school year, or for certain seasons or productions.

*For example, if you participate in marching band, you might need to wait until the winter to join Tech Crew, or if you are in a spring sport, you could still work on Tech Crew during the fall and winter. We're flexible, and glad to have you when you can join us!*

**Commitment:** When you do commit to working a show or an event, we are counting on you. You need to attend all scheduled meetings, rehearsals, and performances. If you become ill, or have an emergency, let Miss Mahoney know right away so that we can make adjustments to fill your position.

- Tech work sessions in preparation for shows will generally be scheduled from 2:30 pm - 5:30 pm on weekdays. Typically, you will be asked to work two days a week while we are building. If needed, we may also build on some Saturdays, depending on the complexity of the set.
- Leading up to each show, there will generally be two weeks of Tech Rehearsals and Dress Rehearsals. During those weeks, you will need to attend every day.
- For each show, a detailed calendar will be distributed when we begin work on that show. For other events, (concerts, parent meetings, etc.) you should keep your own calendar and make note of the times and dates when you are assigned to work.

**Safety**: Because working in Technical Theatre involves using tools and machinery that can be hazardous if used incorrectly, safety is of the utmost importance. Everyone needs to follow these guidelines when working on Tech Crew:

- Do not begin work until Miss Mahoney, or another designated adult is present.
- Use tools and equipment only once you are trained and comfortable with them. If you're not sure you're doing it right, ask for help.
- Wear appropriate safety equipment. (This is part of training on certain tools and pieces of equipment – ie. Wear safety glasses when using the saws; Wear gloves when working on lights, etc.) Wear solid, closed-toed shoes while building.

**Expectations**: Participation in Tech Crew can provide students with valuable learning experiences and opportunities for collaboration. In order to make Tech Crew a great working environment for everyone, it is important that we all do our best to live up to certain expectations:

- **Respect**: Treat others with respect, whether fellow crew members, cast members, teachers, parent volunteers, rental group guests, etc. We are all on the same team.
- **Responsibility**: Be on time. Be a good team member. Take care of equipment, and pick up after yourself. Your mom doesn't work here.
- **Professionalism**: Smile! Say please and thank you. Speak in a courteous manner. If you have a disagreement with someone, handle it respectfully.

**Communication**: I will handle as much communication as possible face-to-face, however, please maintain an email address that you check frequently for any needed updates. If you give me a cell number, I can also text you. My contact info:

[Kelly.Mahoney@cusd200.org](mailto:Kelly.Mahoney@cusd200.org) cell number: 630-660-6463